

*W.F. Donnelly, J*

DDA 87-2520  
27 November 1987

MEMORANDUM FOR: Executive Director

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE:  Internal Accounting and Administrative  
Control Systems

1. As required by reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation, or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities taking place during FY-1987 within the Directorate of Administration have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective."

STAT

STAT EXA/DDA

William F. Donnelly

Distribution:

Original - Addressee

1 - DDA Subject

1 - DDA Chron

Date: 18 November 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Allen R. Elkins  
Director of Finance

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE:  Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledged:

Date: 18 November 1987

OC-0729-87

MEMORANDUM FOR: Deputy Director for Administration

STAT FROM:

Director of Communications

SUBJECT: Federal Managers' Financial Integrity Act

STAT REFERENCE:

Internal Accounting and Administrative Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

STAT Acknowled

Date: 18 November 1987

OC-0729-87

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Communications

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE: Internal Accounting and Administrative Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledge

Date: 11-25-87

MEMORANDUM FOR: Deputy Director for Administration

FROM: Edward J. Maloney  
Director of Information Technology

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE:  Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledged

Date: 11-25-87

MEMORANDUM FOR: Deputy Director for Administration

FROM: Edward J. Maloney  
Director of Information Technology

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE: , Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledged

DD/A  
87-2484x

Date: 18 November 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE: [ ] Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledg

cc: C/B&amp;FB/OL

DU/4 Registry  
87-2486X

Date: 18 November 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Gary E. Foster  
Director of Medical Services

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE: [ ] Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledge



Date: 17 Nov., 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Hugh E. Price  
Director of Personnel

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE:  Internal Accounting and Administrative  
Control System

STAT

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

STAT

Acknowledg

DD/A Registry  
F 7-2496x

Date: 19 November 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]

Director of Security

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE: [REDACTED] Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledged: [REDACTED]

Date: Nov. 17, 81

MEMORANDUM FOR: Deputy Director for Administration

FROM:

D/OTE  
Director of Training and Education

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE:

Internal Accounting and Administrative Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Ac

Date: 12 Nov 87

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[Redacted]

SSA/DDA

SUBJECT: Federal Managers' Financial Integrity Act

REFERENCE:

[Redacted]

Internal Accounting and Administrative  
Control System

1. As required by the reference, I have made an assessment of the operation of the internal accounting and administrative controls for all activities for which I am responsible.

2. In making that assessment, I have given full consideration, as required by paragraph e(1)(a) of the reference, to the substance of findings of internal management reviews, staff reporting, audit or inspection reports received during the year, and of reported preliminary findings of significance from reviews, audits, or inspections of process. Particular attention has been given to any findings relating to:

a. alleged waste, loss, unauthorized use, or misappropriation of resources; and,

b. activities or proposed activities perceived to raise possible question of compliance with law, Executive Order, or regulation or that may otherwise appear improper.

3. None of the findings resulted in identification of a control weakness of sufficient materiality to warrant reporting as a material weakness in internal accounting and administrative controls.

4. Based upon the foregoing, I make the following certification:

"To the best of my knowledge, the activities which have taken place during FY 1987 within my Office have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

Acknowledg

[Redacted]